



PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: 14 Sept 2022

Time: 6:30pm

Attendees: Admin: Karen De Cicco (Principal), Ceildh Deichmann (Vice Principal)

Executive: Jennie Nilsson (President), Tory Davis (Vice President), Lyall Chalmers (Secretary), Jen Thompson (Treasurer), Louise McKenzie (SPEAC Representative), Tracey Roarty (Comm. Officer), Heather Fulmore (Fundraising Chair), Kara Guan (Hot Lunch director)

Special Guests: Roger Wade (Langford City Councillor), Michelle Mahovlich (Langford City Engineer), Monica Braniff (SD62 Associate Superintendent)

Agenda items:

- Call to order & president's remarks
- Guest Speakers
- Adoption of agenda; New business. In person introductions
- Adoption of minutes (08June2022)
- Admin update
- Budget Planning; Fall 2022 fundraising events
- Constitution & by-law update
- Additional Items
- Adjournment

Call to Order:

- 6:32 Motioned by Kara Guan. Seconded by Lyall Chalmers. Passed

Guest Speakers:

- Special guests Roger Wade & Michelle Mahovlich spoke of infrastructure safety and improvements. Details can be found [here](#).

Territorial Acknowledgment.

Adoption of Agenda:

- Motioned by Jennie Nilsson. Seconded by Heather Fullmore. Passed.

Adoption of Minutes:

- Motioned by Kara Guan. Seconded by Heather Fullmore. Passed.
- Action items from last meeting; Create PAC emails & shared Google drive. Completed.

Administration Update:

- Playground not completed. Projected completion date Oct. 7 2022
- Adjustment to be made to stagger the lunch/recess schedule to accommodate the grade 7 classes.
- Grade 7 classes currently in library, music room, and multi-purpose rooms.
- Admin has acknowledged the infrastructure concerns. Several of these issues are due to continuing construction at Centre Mountain Lellum. (eg do not have full access to the bus loop)
- To alleviate congestion during pick up/drop off:
 - No parking in drop off roundabout.
 - Do not come early for pick up (dismissal bell is at 2:28pm)
 - Do not come early for drop off (supervision starts at 8:20am)
 - There are 2 accessible parking stalls located in the drop off roundabout. Please keep these stalls clear & available for those who require them.
- Classroom line-ups will be moved from the grass field and switched to the classroom exterior doors.
- All visitors should have an appointment and must sign in at the office.
- Parents/guardians must sign kids out when leaving early.
- No dogs are allowed on any SD62 property.
- Admin gave an update on school colours & mascot.

- Lock down and hold and secure drills coming. (with Safe School Coordinator).
- No posting pictures of other people's kids on social media.
- Update on Communicable Disease plan can be found here. [Provincial Communicable Disease Guidelines for K-12 Settings](#)
- Monitor kids health & keep them home when sick for the health & safety of other students and staff.
- Ceildh Deichmann planning a time capsule and seeking input.
- Criminal record checks must be done to volunteer on school property. Access code will be available ~1 week. <http://justice.gov.bc.ca/criminalrecordcheck>
- Consent forms must be filled out. <https://consent.sd62.bc.ca>
- Indigo Love of Reading Foundation's annual Adopt a School fundraiser. More info can be found here: <https://indigoloveofreadingfoundation.givecloud.co/fundraisers/pexsisen-elementary-school-victoria-british-columbia>
- Terry Fox Run for grades 1-5 on Sept 23, 2022 on the school turf field.
- Meet the Teacher night Sept 28, 2022
 - 5:30-6:00pm parents in child's classroom.
 - 6:00pm assembly in school gym.
 - 6:30pm food will be served on school field
 - 7:00pm grade 7 classes will give a tour of the school
 - 7:30pm event over.
- Cozy day on Sept 29, 2022. Details to come
- Cross country coming. Details to come.

Budget Planning:

- Do not qualify for gaming grant yet.
- Will be requesting gaming grant money from other schools.
- Treasurer update:
 - Meeting at Coast Capital Sept 19, 2022 to set up account
- Fundraising update:
 - No sort bottle drive Oct 15, 2022 9am-12pm at PEXSISEN Elementary (volunteers sign up with Sign Up Genius)
 - Art cards coming Oct 11, 2022. Dec 5-9, 2022 delivered to home or school

- Purdy's chocolate fundraiser booked for winter holidays.
- Poinsettias booked for winter holidays. Nov 29-Dec 2, 2022 delivery
- Book fairs booked for parent/teacher interview nights.

Constitution & By-Laws:

- By-laws rough draft ready.
- 30 days of parent review of constitution required before ratifying.
- Vote in November meeting.

Additional Business:

- Working on creating official walking trains for students
- Meet the teacher night food will be pizza. Kara Guan and Jennie Nilsson to take lead.
- Terry Fox Run snack for students will be a juice box and possibly a banana.

Adjournment:

- Motioned by Tracy Roarty. Seconded Heather Fullmore. Passed. 8:18pm

Next Meeting:

- Oct 12, 2022 6:30pm at PEXSISEN Elementary