



PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: Feb 07, 2023

Time: 6:30pm

Attendees: Admin: Karen De Cicco (Principal), Ceildh Deichmann (Vice Principal)

Executive: Jennie Nilsson (President), Lyall Chalmers (Secretary), Louise McKenzie (SPEAC Representative), Heather Fulmore (Fundraising Chair), Kara Guan (Hot Lunch director), Jen Thompson (Treasurer)

Agenda items:

- Call to order and territorial acknowledgement
- President's update
- Financial report
- Fundraising and Hot Lunch update
- Admin update
- Adjournment

Call to Order:

- 6:38 Motioned by Jennie Nilsson. Seconded by Kara Guan.
- Territorial acknowledgement
- Adoption of agenda- Motioned by Louise McKenzie. Seconded by Heather Fulmore
- Adoption of minutes (Jan 11, 2023)-Motioned by Kara Guan. Seconded by Heather Fulmore

President's Report:

- Thank you to all the volunteers. Hot lunch, activities & fundraisers would not happen without you
- Thank you to teachers and admin for support
- Need to wait until the PAC is 1 year old (May 2023) to apply for gaming license for large raffle

Financial Report:

- Budget is still in the works and coming soon. Reimbursement/expense forms to be posted to the PAC Google drive
- Literacy week bingo made \$1539
- \$9995 currently in PAC account
- Literacy week prizes/supplies cost \$175
- Grade 5 hoodies will cost ~\$1700.
 - The PAC will purchase S, M & L hoodies as samples.
 - Kara to help with kids' sizing by end of week
 - Motion to spend up to \$1700 on grade 5 hoodies (including samples): Motioned by Kara Guan. Seconded by Lyall Chalmers. Passed.
- Grade 5 field trip; PAC requested to contribute \$1000, Admin to contribute \$400. Additional costs to be fundraised by grade 5 students
- Art Start school performances; PAC requested to contribute \$400. Admin to contribute \$600
- Request for funds:
 - Beach day: \$1000
 - Garden supplies: \$500
 - Music supplies: \$500
- Motion to pass \$3400 for funds requested. Motioned by Louise McKenzie. Seconded by Jennie Nilsson-Passed

Fundraising Report:

- Panago pizza fundraiser sent out
- March 1-7 Level ground coffee
- April: Colibri Canada. Bottle drive (no sort) April 15 9am-3pm
- May 18: Games night at PEXSISEN Elementary. 5:30-7:30pm
 - Snack sale fundraiser. Call to parents to make baked goods and snack to sell at games night.
 - Drinks will be for sale.
- June: Parent/staff cookbook
 - Template made. Up to 500 pages. Send out link via email. Hard copy to be sent home in backpacks.
 - Contributors to add a story about why the recipe is special.

- Talk about it at winter concert. Display boards set up with example
- Talk with Songhees First Nation to contribute recipe
- Return recipes after spring break
- Spirit wear is coming. Kara to work on order form

Hot Lunch Update:

- Pizza day update- all slices now \$3.00
- Hot Dog day (by donation) March 17. Order form to be sent out by Feb 16
- April: Panago and La Taquisa
- May: Booster Juice and Asian Noodle House
- June: White Spot, Panago, Opa!

Admin Update:

- Valentine's Day: Bring cards, No food or treats
- The library has been reconfigured with new furniture. It looks great!
- Literacy week was a huge success. Great student/family engagement.
- Smoothie day was a hit. Plan for one per month.
- Basketball has started
- Official logo unveiled
- Winter Concert: 2 tickets per family (extra for blended family)
 - 1 hour performance. 1:00pm and 6:00pm
 - RSVP sheet to be sent home in backpacks (chose am/pm)
 - One performance to be recorded (maybe live streamed)
 - Parents welcome to tour the school after the performances
 - Parents are encouraged to wear pink for Pink Shirt Day
 - 50/50 and VIP seating for fundraisers
- Equity plan- Role models coming in
 - March is the PEXSISEN moon (12 moons)
 - Placards to explain murals, blankets, and logo
 - Help people to better understand the school name and meaning
 - Encouraging families to claim their First Nation identity

- June: Celebration of the opening year of the school
- Four kindergarten classes next year
- PAC asked to put a newsletter in kindie bag
- Registered for School Start for school supplies list. School gets \$3/order
- Cross walk concerns at Constellation and Meridian; emails forwarded to SD62. Risk assessment to be done

Adjournment:

- 8:24 Motioned by Heather Fulmore. Seconded by Jen Thompson

Action Items:

- Apply for winter concert gaming licence
- Create and send out Hot Dog day order form
- Create Spirt wear order form

Next Meeting:

- March, 08 2023 6:30pm at PEXSISEN Elementary.