



PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: October 3, 2023

Time: 6:30pm

Attendees: Admin: Karen De Cicco (Principal), Ceilidh Deichmann (Vice Principal)

Executive: Kara Guan (President), Heather Morin (Secretary), Louise McKenzie (Treasurer), Jenn Thompson (Event Coordinator), Heather Fulmore (Fundraising Chair)

PAC Members: Holly Koniczek, Nicole Winsor, Lyall Chalmers, Laura Phillips, Jennie Nilsson, Jenn Adams

Agenda items:

- Call to order and territorial acknowledgement
- Admin Update
- President's report
- Financial report
- Fundraising report
- SPEAC report
- New Business
- Adjournment

Call to Order:

- 6:35pm motioned by Kara Guan and seconded by Heather Fulmore
- Territorial acknowledgment
- Introductions
- Adoption of agenda motioned by Heather Fulmore and seconded by Lyall Chalmers
- Adoption of minutes motioned by Heather Fulmore and seconded by Louise McKenzie
- Tour de Rock presentation

Admin Update:

- Pick-up at loop - supervision until 2:50pm after school
- School population is up to 420 students
- Newsletter will be sent out once per month
- Choir, library lounge, environmental club and handball have started or will be starting up in the next while
- Food program - part of a pilot Ministry funded food program where hot lunch is provided for families that are unable to meet food requirements for their children
 - Older students help to set it up
 - Left overs are available for all children
 - Provided by Flourish Foods
 - No child will go hungry
- Matthew from Flourish Foods will be helping with the School garden
 - Sustainable, robust garden program
 - Plan to create a natural fence line with berry bushes that can be harvested
 - The area would become a natural classroom
 - Community will be invited in to help in the garden
 - Pexsisen Family Garden - taken care of by students, staff and families
 - Another garden will be filled with indigenous plants
 - Gardening classes taking place
 - The food is being harvested and eaten by the school community
- Concert in February : gratitude
 - Around kindness day
 - Will take place over a couple of nights to accommodate large student body and their families
- New teacher has been hired
- Canadian Cancer Society Cops For Cancer Tour de Rock October 4, 2023
- New banner looks fantastic

President's Report:

- Meet the teacher was successful;
- Terry Fox Run raised \$290
- Facebook PAC page will be left as it is;
- Virtual option for PAC meeting is in the works;

Financial Report:

- Budget update;
- Class photos will be provided for each child -funded 50/50 split between the PAC and the school Affordability Grant
- Classroom funds, food program, gardening funds and Tour de Rock lunch commitments from PAC;
- Fundraising targets discussed (\$15,000 to \$20,000 is target);
- Motion by Louise McKenzie to approve budget, and replace the provisional budget, seconded by Jennie Nillson

Fundraising Report:

- Nov 1 Purdys Christmas fundraiser will be launched
- Bottle Drive booked October 14, 2023, 9am-3pm - No Sort
- Crispy Kreme Donuts fundraiser on October 14, 2023
 - Pre-sale
 - Grade 5 involvement
 - Secondary location being considered for donut sales
 - Banner to be used
 - Volunteers needed
- Art Cards (Christmas fundraiser) - they have arrived and have been delivered to the teachers
- Family Pizza Night - Considering various vendors/options
- Hillside Mall: Night of Lights - tickets \$5 (100% of proceeds to the PAC)

Events

- Looking into sponsorships and will review school district policy
- Family Games Night - October 26th 5:30-7:30 (with 50/50 draw)
- Gift Day - December 7, 2023
- Pancake Breakfast - December 21, 2023
- End of the year event (to be determined but likely a date in May)

Hot Lunch

- First Hot Lunch was a success
- Parent volunteers required
- Volunteer sign up sheet has been placed on PAC page
- November / December menus have been posted to the Hot Lunch site

SPEAC Report:

- Position currently vacant;
- Meets one time a month;
- Tracking system for buses was discussed and is in the works;
- Discussion about school capacity and the cost of portables.

New Business:

- Book Fair October 26 - volunteers needed;
- Safe Kids Program discussed - information to be sent to Karen so that the content can be vetted;

Adjournment:

- 8:09pm motioned by Kara Guan, seconded by Heather Fulmore

Action Items:

- End of the year event - tabled to next meeting
- Heather M to forward Information on Safe Kids Program to Karen so that it can be vetted by the district
- Jenn will contact John Stubbs to determine what they use to protect gym floor and where they obtained it

Next Meeting:

- November 7, 2023 - 6:30pm at PEXSISEN Elementary.