



## PEXSISEN PAC Meeting Minutes

Location: PEXSISEN Elementary

Date: Nov 9, 2022

Time: 6:30pm

Attendees: Admin: Karen De Cicco (Principal), Ceildh Deichmann (Vice Principal) Julie Spencer (Librarian)

Executive: Jennie Nilsson (President), Lyall Chalmers (Secretary), Louise McKenzie (SPEAC Representative), Tracey Roarty (Comm. Officer), Heather Fulmore (Fundraising Chair), Kara Guan (Hot Lunch director)

### Agenda items:

- Call to order & territorial acknowledgement
- Book fair update
- Constitution & by-law update
- Admin update
- Fundraising update
- Events & hot lunch update
- Adjournment

### Call to Order:

- 6:33 Motioned by Heather Fulmore. Seconded by Tracey Roarty
- Territorial acknowledgement
- Adoption of agenda- Motioned by Kara Guan. Seconded by Tracey Roarty
- Adoption of minutes (Sept 14, 2022)-Motioned by Heather Fulmore. Seconded by Matt Morin.

## Book Fair Update:

- Looking for volunteers (require criminal record check-email sent out)
- Nov 17, 2022 set up, Sneak peak Nov 18, 2022
- Open Nov 21-23, 2022 8:40-2:40. Nov 24 8:40-7:00
- Goal is to have a book for every child
- Set budget at \$150.00
- Heather Fulmore volunteered for theme/party planning
- Call for donations for “to buy/find” list

## Constitution and By-Laws

- Has been written and reviewed
- Changes/adjustment to be made based on feedback
- Motion to pass has been pushed to December meeting

## Administration Update:

- Grade 7's gone. They gifted the school a quilt.
- Backpack buddies has started
- Official mascot PEXSISEN Cubs pending school board review. Spirit wear to come
- Kindergarten teacher job to be reposted
- No parents in the school for Remembrance Day ceremony (capacity concerns)
- Winter Concert to be in January
- Water still bottled. Hoping for clearance by end of next week (Nov 18)
- No additions to the playground coming
- Asking parents to start collecting 'loose parts' for outdoor play
- Bus loop change coming with the opening of Centre Mountain Lellum. Email to be sent out with drop off guidance.
- No additional parking coming at this time
- Student learning celebrations Nov 24. Sign up for time slots done Via Microsoft Teams. Teachers to send more info.
- School plan is being updated with a focus on growing/processing food and food sustainability.
- Admin request for money (\$1100) for Art Starts Nov. 18, 2022 (Visions of Turtle Island)

## Fundraising Update:

- Bottle drive raised \$1342.45
- Purdy's order submitted (\$681.06 raised)
- Hilltop order submitted (\$309.63 raised)
- Art cards completed (orders to be organized)
- Gift day donations start the week of Nov 14, 2022
- Pancake breakfast Dec 14, 2022. RCMP officers to help
- Pizza night fundraiser coming (pizza/movie night at home. Send family selfie to admin to make slideshow)
- Read-a-thon coming during literacy week. (January 22-29, 2023)

## Hot Lunch:

- Milk program started
- 15 meals bought for kids in need
- Staff can email Kara Guan their orders (at cost)
- Popcorn trial run coming (Kernels)
- Hot dog day coming.

## Adjournment:

- 8:29 Motioned by Heather Fulmore. Seconded by Tracey Roarty

## Action Items:

- Call for donations for book fair decorations
- PAC update for school newsletter
- Gift day drop off logistics plan to be made and emailed
- Ask Fire Dept. to help with pancake breakfast
- Email admin fundraisers for school website
- Staff appreciation.

## Next Meeting:

- Dec 14, 2022 6:30pm at PEXSISEN Elementary.