

Re: Treatment of students with medical problems

The school district seeks to maintain uniform, safe and efficient ways of dispensing medications at your school. If your child requires medication at school and you have not completed the required form, "**Request for Administration of Medication at School, HLTH 41**", it is imperative that you do so. This form is available upon request from your child's school. The school cannot administer any medication unless this form is completed. Please have the form completed by the doctor prescribing the medication for your child, sign the form yourself and return it to the school administration as soon as possible.

We require you to complete a new "Request for Administration of Medication at School" form at the start of each school year because your child's need for medication may change as may the dosage and means and timing of administration. This annual request also assists the Public Health Nurse in her yearly review of the medical needs of students.

The school will not administer non-prescription drugs, (i.e. aspirin, cough syrup), or short-term medication such as antibiotics unless authorized to do so by a physician, confirmed in writing.

These procedures comply with School Board Policy No. C-428 regarding administration of medication.